

# **BYLAWS OF THE FOUR CORNERS EMMAUS COMMUNITY**

## **ARTICLE I. NAME**

The name of this community shall be The Four Corners Emmaus Community, hereinafter referred to as the FCEC.

## **ARTICLE II. PURPOSE**

**Section 1.** The purpose of the FCEC shall be to inspire, challenge, and equip church Members for the Christian action in their homes, churches, place of work, and the world community through the Emmaus experience.

**Section 2.** The FCEC is affiliated with the International Emmaus Program of Upper Room Ministries, Nashville, Tennessee.

**Section 3.** The FCEC is a nonprofit organization as defined under Section 501(c) 3 of the Internal Revenue Code, incorporated January 16, 2004 in the state of CO. Any funds received by the organization for carrying out its purposes are not accrued to the benefit of individual members.

## **ARTICLE III. MEMBERSHIP**

**Section 1.** All persons residing in the Four Corners area of Arizona, Colorado, New Mexico and Utah who have completed a weekend experience of The Walk to Emmaus sponsored by an Upper Room community shall be members of the FCEC.

**Section 2.** Persons who have completed a Walk to Emmaus, Cursillos, Chrysalis, Tres Dias or other approved Upper Room movements may become members by participating in the activities of the FCEC and asking the database chair of the FCEC to include their names on the mailing list.

## **ARTICLE IV. BOARD OF DIRECTORS**

### **Section 1. Purpose**

Direction of the FCEC shall be vested in a Board of Directors. This direction shall include, but not be limited to, the following: selection and coordination of dates, locations and teams for all Walks conducted by the FCEC in accordance with Article VIII; coordination of all gatherings of the FCEC; and all other business concerning the FCEC.

## **Section 2. Composition**

- a. The Board will consist of twelve (12) elected lay members selected by the FCEC within the geographical area and a Community Spiritual Director elected by the Board.
- b. All directors on the board (elected as well as ex-officio) are full voting members.

## **Section 3. Terms of Office**

- a. Members on the board shall be elected by the FCEC members for three (3) year terms in three (3) classes, each class having four (4) lay members.
- b. Board members cannot succeed themselves in consecutive terms, a term being three (3) years. Reelection is allowed after a three year period.
- c. Terms of office begin at the January board meeting following the election and conclude at the January meeting three years later.

## **Section 4. Election of Board Members**

- a. Board members are elected by the FCEC.
- b. The nominating committee shall submit to the board a slate of candidates. The slate shall include an appropriate demographic diversity among the members of the community.
- c. The ballot shall be provided to the FCEC members as part of the newsletter and shall be available no later than October 15 of each year.
- d. Ballots are to be received by the board no later than November 15 of each year.
- e. Election is by majority of the ballots cast.
- f. The immediate past chair of the board shall serve on the board one (1) additional year or the normal period of the term, whichever is longer.
- g. The vacancy of a board member shall be filled by the nomination of the chair and approval of the board. The nominee may be eligible for election to a full three (3) year term provided the unexpired term is 18 months or less.

## **ARTICLE V. OFFICERS OF THE BOARD**

### **Section 1. Officers**

Officers shall be the Community Lay Director, Secretary and Treasurer, and in case of absences will chair meetings in this order. Officers can accept responsibility for a work area in addition to an elected position on the board.

## **Section 2. Election of Officers**

- a. Officers shall be elected annually by the Board of Directors at the January meeting for a one (1) year term of office effective with the close of the January meeting.
- b. Board officers must be selected only from those directors elected by the community.

## **Section 3. Community Spiritual Director**

The Community Spiritual Director of the FCEC shall be selected annually by the FCEC Board of Directors. Term of Office shall begin at the January board meeting. The Spiritual Director may be replaced during the term of office by two-thirds (2/3) affirmative votes.

## **ARTICLE VI. MEETINGS**

### **Section 1. Schedule**

The board shall meet monthly in regular sessions, unless otherwise ordered by a two-thirds (2/3) vote of the board in a regular meeting.

### **Section 2. Quorum**

Two thirds (2/3) of the board members need to be present at a duly called meeting to constitute a quorum. All fractions shall be rounded up.

### **Section 3. Special Meetings**

Special board meetings may be called by the Community Lay Director or when requested in writing by two-thirds (2/3) members of the board.

## **ARTICLE VII. COMMITTEES**

**Section 1.** The Board of Directors shall name board members to chair the following standing committees: Registration, Nominating, Facility Set-up/Breakdown, Agape, Group Reunion/Follow up, Supplies/Literature/Book Table, Team Selection, Newsletter/Database, Prayer Vigil, Behind the Scenes Support, Music/Entertainment, Web Site, Candlelight/Sponsor's Hour, and Community Training. Other committees may be added as needs arise. The committee chair shall select committee members and the committee members selected are non-board members.

**Section 2.** The Community Lay Director will be an ex-officio member of all standing committees.

## **ARTICLE VIII. WALK TO EMMAUS**

**Section 1.** The FCEC shall follow the guidelines of the Upper Room Walk to Emmaus program in the presentation of the three-day (72 hour) experience Walk to Emmaus.

**Section 2.** The Board of Directors shall have general oversight in all matters relating to the local Walk to Emmaus FCEC.

**Section 3.** The Board of Directors shall choose a Lay Director, a Spiritual Director, an Outside Team Coordinator and a Board Representative for each FCEC Walk to Emmaus weekend.

**Section 4.** The Board of Directors shall establish a Team Selection Committee. The Selection Committee shall consist of a board member who serves as chair, the FCEC Spiritual Director and three (3) or four (4) members of the FCEC who have broad awareness of the FCEC membership and a solid understanding of team needs. Team selection members are appointed by the Team Selection Committee chair.

## **ARTICLE IX. AMENDMENTS**

**Section 1.** Proposed amendments may be presented to the Board of Directors by any member of the FCEC one (1) month in advance of consideration by the Board.

**Section 2.** If the amendments are voted in the affirmative by a three-fourths (3/4) vote of the Board of Directors, they will be circulated to the membership through the FCEC newsletter. If no petitions signed by at least twenty-five (25) FCEC members objecting to the new amendment are received, the amendments will be considered adopted. Any objection must be received within sixty (60) days of the mailing of the notification. If an objection petition is received, the amendment will be considered void. Results of the vote will be published in The FCEC newsletter.

**Section 3.** If the Board of Directors then wishes to submit the amendment to the entire FCEC for a vote, it may do so. A majority or plurality of votes cast by the membership will decide the matter.

**Section 4.** The rules of operation may be amended at any regular meeting of the Board of Directors by a majority of those present.

## **ARTICLE X. RATIFICATION**

The bylaws take effect immediately upon certification of the board that a majority of the mail ballot of the FCEC approves them.

*Revision September 4, 2012*