

BYLAWS OF THE FOUR CORNERS EMMAUS COMMUNITY

ARTICLE I. NAME

The name of this community shall be The Four Corners Emmaus Community, hereinafter referred to as the FCEC.

ARTICLE II. PURPOSE

Section 1. The purpose of the FCEC shall be to inspire, challenge, and equip church members for the Christian action in their homes, churches, place of work, and the world community through the Emmaus experience.

Section 2. The FCEC is affiliated with the International Emmaus Program of Upper Room Ministries, Nashville, Tennessee.

Section 3. The FCEC is a nonprofit organization as defined under Section 501(c)3 of the Internal Revenue Code, incorporated January 16, 2004 in the state of Colorado. Any funds received by the organization for carrying out its purposes are not accrued to the benefit of individual members.

ARTICLE III. MEMBERSHIP

Section 1. All persons residing in the Four Corners area of Arizona, Colorado, New Mexico and Utah who have completed a weekend experience of the Walk to Emmaus sponsored by an Upper Room community shall be members of the FCEC.

Section 2. Persons who have completed a Walk to Emmaus, Cursillos, Chrysalis, Tres Dias, or other approved Upper Room movements may become members by participating in the activities of the FCEC and asking the database chair of the FCEC to include their names on the mailing list.

ARTICLE IV. BOARD OF DIRECTORS

Section 1. Purpose

Direction of the FCEC shall be invested in a Board of Directors. This direction shall include, but not be limited to the following: selection and coordination of dates, locations and teams for all Walks conducted by the FCEC in accordance with Article VIII; and all other business concerning the FCEC.

Section 2. Composition

a. The Board may consist of no less than six (6) but no more than twelve (12) elected lay members selected by the FCEC within the geographic area including a Community Spiritual Director and an Assistant Community Spiritual Director who are elected by the Board.

b. All members on the board are full voting members.

Section 3. Terms of Office

a. Members of the Board shall be elected by the FCEC members for three (3) year terms in three (3) classes, each class having up to four (4) lay members.

b. Board members cannot succeed themselves in consecutive terms, a term being three (3) years. Re-election is allowed after a three-year period.

c. Terms of office begin at the January Board meeting following the election and conclude at the close of the January meeting three years later.

Section 4. Election of Board Members

a. Board Members are elected by the FCEC.

b. The nominating committee shall submit to the Board a slate of candidates. The slate ~~shall~~ should whenever possible include ~~an~~ appropriate demographic diversity among the members of the community.

c. The ballot shall be provided to the FCEC as part of the newsletter and shall be available no later than Oct. 15th of each year.

d. Ballots are to be received by the Board no later than Nov. 15th of each year.

e. Election is by majority of the ballots cast.

f. The vacancy of a board member shall be filled by the nomination of the chair and approval of the Board. The nominee may be eligible for election to a full three (3) year term provided the unexpired term is 18 months or less.

g. Dismissal of a Board Member may occur by a two-thirds (2/3rds) majority vote when:

1. A Board Member is absent from three (3) consecutive meetings in a one (1) year period without notifying the Community Lay Director in advance.
2. The Board determines a Board member is not completing their assigned committee tasks.
3. Conduct – Should the Board determine there has been an occurrence of moral or legal turpitude.

h. Each member of the Board of Directors shall be issued a current copy of “The Board of Directors” booklet from the Upper Room.

ARTICLE V. OFFICERS OF THE BOARD

Section 1. Officers

Officers shall be the Community Lay Director, Assistant Community Lay Director, Secretary and Treasurer, and in case of absences will chair the meetings in this order. Officers can accept responsibility for a work area in addition to an elected position on the Board.

Section 2. Election of Officers

a. Officers shall be elected annually by the Board of Directors at the January meeting for a one (1) year term of office effective with the close of the January meeting.

b. Board Officers must be selected only from those directors elected by the community.

Section 3. Community Spiritual Director

The Community Spiritual Director of the FCEC shall be selected annually by the FCEC Board of Directors. Term of office shall begin at the January Board Meeting. The Spiritual Director may be replaced during the term of office by two-thirds (2/3) affirmative votes.

ARTICLE VI. MEETINGS

Section 1. Schedule

The Board shall meet in regularly scheduled sessions, a minimum of six (6) times annually, unless otherwise ordered by a two-thirds (2/3) vote of the board in a regular meeting.

Section 2. Quorum

Two thirds (2/3) of the Board members need to be present at a duly called meeting to constitute a quorum. All fractions shall be rounded up.

Section 3. Special Meetings

- a) Special Board Meetings may be called by the Community Lay Director or when requested in writing by two-thirds (2/3) members of the Board.
- b) Special meetings may be held in an electronic format when necessary, except for discussions regarding personnel or other confidential matters.

ARTICLE VII. COMMITTEES

Section 1. The Board of Directors shall name Board members to chair committees which may consist of but are not limited to:

- a) Registration
- b) Nominating
- c) Facility Set up & Breakdown
- d) Agape
- e) Prayer Vigil
- f) Music
- g) Entertainment
- h) Web Site
- i) Database
- j) Candlelight & Sponsor's Hour
- k) Community Training
- l) Celebration
- m) Group Reunion
- n) Sponsorship
- o) Supplies/Literature/Book Table
- p) Team Selection
- q) Newsletter
- r) FCEC Gathering / Area Coordinator Liaison
- s) Outside team support

Committee handbooks are available from the Upper Room delineating each committee's responsibilities. In addition, detailed descriptions of committee duties are enumerated in the Committees and Chairpersons document, available on website or printed copies from the Secretary.

Section 2. The Community Lay Director and Assistant Community Lay Director are ex officio members of all standing committees.

ARTICLE VIII. WALK TO EMMAUS

Section 1. The FCEC shall follow the guidelines of the Upper Room Walk to Emmaus program in the presentation of the three-day (72hour) experience Walk to Emmaus.

Section 2. The Board of Directors shall have general oversight in all matters relating to the local Walk to Emmaus FCEC.

Section 3. The Board of Directors shall choose a Lay Director, a Spiritual Director, an Outside Team Coordinator and a Board Representative for each FCEC Walk to Emmaus weekend.

Section 4. The Board of Directors shall establish a Team Selection Committee. The Selection Committee shall consist of a Board member who serves as chair, the FCEC Spiritual Director, Lay Directors, Spiritual Directors for each walk and three (3) or four (4) members of the FCEC who have broad awareness of the FCEC membership and a solid understanding of team needs. Team selection members are appointed by the Team Selection Chair.

ARTICLE IX. AMENDMENTS

Section 1. Proposed amendments may be presented to the Board of Directors by any member of the FCEC one (1) month in advance of consideration by the Board.

Section 2. If the amendment(s) are voted in the affirmative by a three-fourths (3/4) vote of the Board of Directors, they will be circulated to the membership through the FCEC newsletter. If no petitions signed by at least twenty-five (25) FCEC members objecting to the new amendment(s) are received, the amendment(s) will be considered adopted. Any objection must be received within sixty (60) days of the mailing of the notification. If an objection petition is received, the amendment will be considered void. Results of the vote will be published in the FCEC newsletter.

Section 3. If the Board of Directors then wishes to submit the amendment to the entire FCEC for a vote, it may do so. A majority or plurality of votes cast by the membership will decide the matter.

Section 4. The rules of operation may be amended at any regular meeting of the Board of Directors by a majority of those present.

ARTICLE X. RATIFICATION

The bylaws take effect immediately upon certification of the Board that a majority of the mail ballot of the FCEC approves them.